YOUR PERSONAL JOURNEY STARTS HERE

TEACHER EDUCATION
UNDERGRADUATE COURSES
2020/21 ENTRY
Hello and welcome to Teacher Education at UCEN Manchester.

If you choose to study with us this could be the start of an exciting, challenging and fulfilling journey into teaching.

You will have the chance to investigate, reflect on and develop your own values and ideas about teaching and learning, as well as the opportunity to put these into practice in a lifelong learning setting.

Our students find that the journey to being a teacher is a thought-provoking and enjoyable process, and one that can lead to a rewarding career.

Students on our courses arrive with a variety of experiences, ranging from practitioners who are new to the profession, to those with differing levels of teaching practice, and the courses are designed so that you will feel welcome.

Your background will add to the diverse profiles of our students which reflect a full-range of ages, prior educational achievements and personal circumstances.

As a student with us at UCEN Manchester you will be working, or employed as a volunteer, in a setting across the lifelong learning sector, which might include colleges, training providers, prisons, local employers, charities or community groups.

We provide opportunities for you to reflect on your teaching practice and experiences, which is a key part of your understanding of the profession. To help you develop your knowledge and skills you will be working with tutors and other new professionals, whose background and understanding may be different to your own, but who will help you to develop your own identity as a teacher.

All of our courses are delivered in a suite of bright and airy rooms which are dedicated to the Teacher Education department. Students have access to a well-resourced library, IT facilities and a cafe, all of which contribute to the higher education environment in which you will be learning.

As an emerging teacher at UCEN Manchester you will work with tutors whose combined experience of teaching, learning and assessment across the lifelong learning sector exceeds 100 years, including community-based learning, further and higher education and senior leadership.

In your practice you will benefit from a subject-specialist mentor who will complement the work you do in class and help to broaden your understanding of teaching your specialism.

Throughout your course you will have a named tutor who will provide personalised support in all aspects of your learning journey and subject-specialist library staff are on hand to support all aspects of your learning, including academic writing, referencing and research skills both in class and during personalised one-to-one sessions.

We look forward to meeting you!

Adam Hewitt
Group Quality Manager (Higher Education) - BA (Hons), PGCE
ABOUT

PERSONAL EXPERIENCE

Tutor David Eversley offers an insight into Teacher Education at UCEN Manchester and the experience you will receive.

"With 30 odd years teaching experience I can bring the reality of standing up in the classroom to the classroom - it was something that was missing in my own PGCE training all those years ago. I have a vivid memory of standing up in front of my first class and thinking 'what do I do now?'

What does Teacher Education at UCEN Manchester offer its students?

"At UCEN Manchester, we provide a breadth of experience. Our classes contain lots of people doing lots of different subjects in different contexts, including community volunteers, and people working in prisons. But the one thing they have in common is that everyone who completes the course thoroughly enjoys it.

What would you say to anyone thinking of applying?

"For anyone thinking of teaching, the one question I always ask is have you tried it? Have you actually stood up in front of a group of people and realise that you like standing there? Have a go in your community, and if you like it, we can help you become a better teacher.

Gary Wallworth - Carpentry and Joinery Tutor and Teacher Education alumni

Gary graduated with a Certificate in Education in 2018 with UCEN Manchester and starts a BA Hons in Education in September 2019.

"Getting my Certificate in Education might be nothing special to most, but it was an absolute milestone for me personally.

"Originally I was nervous about going back to study, but having tutors such as David was great because he made you feel really comfortable. Not only did I learn education theory from him but I was able to watch his classroom management and see the way he empathised with people.

"UCEN Manchester was the perfect place to study. The resources were great and the tutors were available whenever you needed them. They always guided you to learn, not just gave you the answers, and people such as David was a real expert in his field with a wealth of experience and guidance.

"My message to anyone thinking about becoming a teacher is to just do it. You do it for the passion and the vocation. Plus at UCEN Manchester the staff are really supportive, they really help you to grow."
Whether you aspire to become a tutor in a further education college or in Higher Education, UCEN Manchester will support you to achieve your goals. Our teaching courses offer a solid foundation on which to build your practical experience and qualify with confidence.

6,000 jobs open every year in Greater Manchester, with roles for Teachers, Teaching Assistants and Trainers in high demand*

UCEN Manchester has been rated Silver by the Teaching Excellence Framework Panel, which assesses the quality of teaching in universities in England.

Our Teacher Education programmes are awarded by:

University of HUDDERSFIELD
Inspiring global professionals

Course Title | Page
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Cert Ed Certificate in Education (Lifelong Learning) In-Service Level 5 | 8
PGCE Professional Graduate Certificate in Education (Lifelong Learning) In-Service Level 6 | 9
PGCE Postgraduate Certificate in Education (Lifelong Learning) In-Service Level 7 | 10
PGDipE Postgraduate Diploma in Education (Lifelong Learning) In-Service Level 7 | 11
BA (Hons) Education and Professional Development Level 6 | 12

*A Source: 2016/17 HESA Destination of Leavers’ survey

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
CERTIFICATE IN EDUCATION (LIFELONG LEARNING) IN-SERVICE

OVERVIEW

If you are interested in sharing the skills and knowledge you have developed with other people but don’t have an undergraduate degree, this qualification gives you the opportunity to become a fully qualified teacher in the lifelong learning sector.

Before you study, you will need to have set up 100 hours of teaching practice across the duration of the course. If you are an employed volunteer teacher, you will be required to arrange your own teaching placement, as this is an in-service course.

Working at Level 5 you will develop skills which play a crucial part in teaching, learning and curriculum development and will use your experience to help others to learn and grow. Focusing on your particular specialist subject area, you will spend a significant amount of time learning in your place of work, putting theory into practice.

Highly motivated and determined with strong interests in education and related subjects, you will be able to work well both independently and as a member of a team. You should also have good time management skills, as you will need to manage both the study and teaching elements of the course.

Upon successful completion of this course, you will be eligible to proceed through the Society for Education and Training to apply for Qualified Teacher Learning and Skills (QTLS) status. This is the full professional status for teachers in the Lifelong Learning Sector.

COURSE STRUCTURE

• Research Informed Teaching, Learning and Assessment
• Becoming a Subject Specialist
• Being a Subject Specialist
• Policy and Professional Issues.

Please note, in the second year of your studies you will attend a two-day specialist conference at The University of Huddersfield.

“Thanks to this course I walk away every day feeling that I have learnt a lot about teaching and learning, and I look forward to applying my new skills with my own students.”

Philomena McDonald – first year Certificate in Education student

ENTRY REQUIREMENTS

Level 3 qualification or above (A Level or BTEC equivalent) in the vocational or academic specialist area in which you wish to teach. You should have a Level 2 qualification (GCSE grade A*-C, 9-4 or equivalent) in both English and Maths, or be prepared to work towards this. Relevant industry experience.

All students must have a DBS check provided by UCEN Manchester.

CAREER OPPORTUNITIES

Upon successful completion, you may be interested in progressing on to the Level 6 BA (Hons) Education and Professional Development offered by UCEN Manchester.

You may also be able to progress on to the City and Guilds Level 5 Specialist Diplomas in teaching English or Maths with UCEN Manchester.

You could progress your career by applying for fully-qualified teacher positions in the subject area in which you are qualified to teach, in the lifelong learning sector, colleges, training providers or in secondary schools.

“Thanks to this course I walk away every day feeling that I have learnt a lot about teaching and learning, and I look forward to applying my new skills with my own students.”

Philomena McDonald – first year Certificate in Education student

PGCE PROFESSIONAL GRADUATE CERTIFICATE IN EDUCATION (LIFELONG LEARNING) IN-SERVICE

OVERVIEW

If you are a graduate who is passionate about starting or developing a career in teaching and learning, and you want to progress in the lifelong learning sector, this is the qualification to help you achieve your goals.

Before you study, you will need to have set up 100 hours of teaching practice across the duration of the course. If you are an employed volunteer teacher, you will be required to arrange your own teaching placement, as this is an in-service course.

Working at Level 6 you will build on the academic skills from your degree course and shape your reflective thinking to develop your identity as a teacher. Focusing on your particular degree specialist subject area, you will spend a significant amount of time learning in your place of work, putting academic theory into practice.

Highly motivated and determined with strong interests in education and related subjects, you will be able to work well both independently and as a member of a team. You should also have good time management skills, as you will need to manage both the study and teaching elements of the course.

Upon successful completion of this course, you will be eligible to proceed through the Society for Education and Training to apply for Qualified Teacher Learning and Skills (QTLS) status. This is the full professional status for teachers in the Lifelong Learning Sector.

ENTRY REQUIREMENTS

• Research Informed Teaching, Learning and Assessment
• Becoming a Subject Specialist
• Being a Subject Specialist
• Policy and Professional Issues.

Please note, in the second year of your studies you will attend a two-day specialist conference at The University of Huddersfield.

“Thanks to this course I walk away every day feeling that I have learnt a lot about teaching and learning, and I look forward to applying my new skills with my own students.”

Jordan Eastwood, second year PGCE student

FACT FILE

Location
Fielden Campus (See p.14)
Duration
Two years part-time
Start
September 2020
Degree Awarding Partner
University of Huddersfield

FACT FILE

Location
Fielden Campus (See p.14)
Duration
Two years part-time
Start
September 2020
Degree Awarding Partner
University of Huddersfield

CAREER OPPORTUNITIES

Upon successful completion, you could progress on to the City and Guilds Level 5 Specialist Diplomas in teaching English or Maths with UCEN Manchester.

You could progress your career by applying for fully-qualified teacher positions in the subject area in which you are qualified to teach, in the lifelong learning sector, colleges, training providers or in secondary schools.

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Duration
Two years part-time
Start
September 2020
Degree Awarding Partner
University of Huddersfield

CAREER OPPORTUNITIES

Upon successful completion, you could progress on to the City and Guilds Level 5 Specialist Diplomas in teaching English or Maths with UCEN Manchester.

You could progress your career by applying for fully-qualified teacher positions in the subject area in which you are qualified to teach, in the lifelong learning sector, colleges, training providers or in secondary schools.
PGCE Postgraduate Certificate in Education (Lifelong Learning) In-Service Level 7

OVERVIEW
If you are a graduate who is interested in a career in teaching and learning in the lifelong learning sector, and you want to develop your academic skills at Masters Level in your second year, this is the ideal qualification for you.

Before you study, you will need to have set up 100 hours of teaching practice across the duration of the course. If you are an employed volunteer teacher, you will be required to arrange your own teaching placement, as this is an in-service course.

Working at Level 6 and 7 you will develop the practical and higher academic skills to play a crucial part in teaching, learning and curriculum development. Focusing on your particular specialist subject area, you will spend a significant amount of time learning in your place of work, putting critical theory into practice.

Highly motivated and determined with strong interests in education and related subjects, you will be able to work well both independently and as a member of a team. You should also have good time management skills, as you will need to manage both the study and teaching elements of the course.

Upon successful completion of this course, you will be eligible to proceed through the Society for Education and Training to apply for Qualified Teacher Learning and Skills (QTLS) status. This is the full professional status for teachers in the Lifelong Learning Sector.

COURSE STRUCTURE
• Research Informed Teaching, Learning and Assessment
• Becoming a Subject Specialist
• Being a Subject Specialist
• Policy and Professional Issues.

In the second year of your studies you will attend a two-day specialist conference at The University of Huddersfield.

ENTRY REQUIREMENTS
Degree qualification grade 2:2 or above (or equivalent) in the vocational academic specialist area in which you wish to teach. You should have, or be prepared to work towards a Level 2 qualification (GCSE grade A*-C, 9-4 or equivalent) in both English and Maths. Relevant industry experience.

All students must have a DBS check provided by UCEN Manchester.

CAREER OPPORTUNITIES
Upon successful completion of the PGCE programme, you could progress on to Masters and Doctorate qualifications.

You could progress your career by applying for fully-qualified teacher positions in the subject area in which you are qualified to teach, in the lifelong learning sector, colleges, training providers or in secondary schools.

PGDipE Postgraduate Diploma in Education (Lifelong Learning) In-Service Level 7

OVERVIEW
If you are a passionate graduate who is about to start or develop your career in teaching and learning in the lifelong learning sector, and you are confident to work at Masters level throughout your course, this is the ideal qualification for you.

Before you study, you will need to have set up 100 hours of teaching practice across the duration of the course. If you are an employed volunteer teacher, you will be required to arrange your own teaching placement, as this is an in-service course.

Working at Level 7 you will develop the high-level critical and reflective skills required to complete your advanced qualification in teaching, learning and curriculum development. Focusing on your particular specialist subject area, you will spend a significant amount of time learning in your place of work, putting critical theory into practice.

Highly motivated and determined with strong interests in education and related subjects, you will be able to work well both independently and as a member of a team. You should also have good time management skills, as you will need to manage both the study and teaching elements of the course.

Upon successful completion of this course, you will be eligible to proceed through the Society for Education and Training to apply for Qualified Teacher Learning and Skills (QTLS) status. This is the full professional status for teachers in the Lifelong Learning Sector.

COURSE STRUCTURE
• Research Informed Teaching, Learning and Assessment
• Becoming a Subject Specialist
• Being a Subject Specialist
• Policy and Professional Issues.

In the second year of your studies you will attend a two-day specialist conference at The University of Huddersfield.

ENTRY REQUIREMENTS
Degree qualification grade 2:2 or above (or equivalent) in the vocational academic specialist area in which you wish to teach. You should have, or be prepared to work towards a Level 2 qualification (GCSE grade A*-C, 9-4 or equivalent) in both English and Maths. Relevant industry experience.

All students must have a DBS check provided by UCEN Manchester.

CAREER OPPORTUNITIES
Upon successful completion of the PGDipE programme, you could progress on to Masters and Doctorate qualifications.

You could progress your career by applying for fully-qualified teacher positions in the subject area in which you are qualified to teach, in the lifelong learning sector, colleges, training providers or in secondary schools.
BA (Hons) Education and Professional Development Level 6

OVERVIEW
This course is aimed at the professional development needs of teachers or trainers in further, higher, adult and secondary education, and those who work in related areas such as health, careers, uniformed services and private training organisations.

Using a blended learning model of delivery, it will enhance your knowledge and skills in the areas of critical reflection, policy and practice, research and academic scholarship. It will enable you to shape and influence policy and its implementation in an evolving professional context, while responding to the needs of students, employers and organisations.

This course is particularly suitable if you are looking to progress from a Certificate in Education to obtain an undergraduate degree. It normally takes two years to achieve the degree and you can choose to complete either an unclassified degree or a degree with honours.

Primarily delivered through a blended learning style, it will combine face-to-face Saturday day schools at The University of Huddersfield, creative online activities with both individual and collaborative study, and evening tutorial sessions at UCEN Manchester.

COURSE STRUCTURE
- Improving Teaching and Learning
- Advanced Professional Practice
- Critical Education
- Major Study
- Reflexive Study
- Research Methodologies.

ENTRY REQUIREMENTS
Certificate in Education (Cert Ed) or Level 5 teaching, training or education qualification, or a Foundation Degree from The University of Huddersfield.

Candidates not meeting the above academic requirements but who are able to demonstrate significant and relevant experience, will be considered on an individual basis.

Please contact the admissions tutor for further advice.

CAREER OPPORTUNITIES
Upon successful completion of the programme, you may be interested in progressing on to a Masters qualification or Doctorate in Education. You may also be able to progress on to the City and Guilds Level 5 Specialist Diplomas in teaching English or Maths at UCEN Manchester.

You could progress your teaching career in further, higher, adult and secondary education or related areas such as health, careers, uniformed services and private training organisations.

FACT FILE
Location
Fielden Campus (See p.14)
Duration
Two years part-time
Start
September 2020
Degree Awarding Partner
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Inspiring global professionals

CAREER OPPORTUNITIES
Upon successful completion of the programme, you may be interested in progressing on to a Masters qualification or Doctorate in Education. You may also be able to progress on to the City and Guilds Level 5 Specialist Diplomas in teaching English or Maths at UCEN Manchester.

You could progress your teaching career in further, higher, adult and secondary education or related areas such as health, careers, uniformed services and private training organisations.
OUR CAMPUSES

CITYLABS
Our Centre of Excellence for Medical Sciences is based at the Citylabs laboratory complex, in the heart of Manchester’s Knowledge Quarter. We run our Access to Higher Education (HE) Diplomas from the Centre, preparing you for further study in Dentistry, Health, Engineering, Medicine and Pharmacy. We also run Access courses from our city centre sites at St. John’s Centre and Nicholls campus.

Campus postcode: M19 9NQ

NORTHENDEN
Our Northenden Campus is a large, welcoming, space offering an array of courses. We have invested £2 million in the site to ensure it is the ideal environment to study. We have introduced a wildlife haven within the grounds and there are wildlife corridors connecting the campus to nearby Wythenshawe Park. Some of our facilities, such as the beauty salons, are open to the public.

Campus postcode: M23 0DD

NICHOLLS
With an impressive Grade II listed building, Nicholls Campus is home to The Arden School of Theatre. It is situated in Ardwick, one mile south east of the city centre. Close by are Manchester Apollo, a 3,500 capacity live music venue, Sportcity and the Etihad Stadium.

Campus postcode: M12 6BA

FIELDEN
Fielden is a welcoming, modern, campus in a leafy part of South Manchester, popular with students and professionals. The campus is equipped with industry-standard technology in areas such as Catering, Digital Media and Film Production. We have invested £9 million in improvements to the campus, including a ‘green roof’ that insulates, soundproofs and improves air quality.

Campus postcode: M20 2PQ

SHENA SIMON
Shena Simon Campus is a vibrant site in the heart of Manchester. The campus is renowned for its excellent performing arts and music courses, with industry-standard media facilities and two theatres. Regular student performances at the Waterside Theatre and Sackville Theatre are open to the public.

Campus postcode: M1 3HB

ST JOHN’S
St John’s Centre is a modern campus in a stylish part of Manchester’s city centre. The campus has a professional atmosphere, giving students a taste of a contemporary business environment. Access courses in Business, Humanities and Law are held in the modern business environment at the heart of the city.

Campus postcode: M3 3BE

OPENSHAW
Our Openshaw Campus is a modern campus designed to offer supportive learning and a social environment, a short bus ride away from the centre of Manchester. Our Welcomb Street campus, also referred to as the School of Building, is situated next to the Openshaw site and is dedicated to our construction trade qualifications, with facilities that reflect industry workplaces.

Campus postcode: M11 2WH

TRANSPORT
Manchester has a superb public transport system, which makes getting around town easy. There are also loads of travel passes and special student rates, so you can keep your travel costs as cheap as possible and still go exploring!

For more information please visit: tfgm.com

UCEN Manchester campuses correct at time of print. For the latest information, please visit our website: ucenmcr.tmc.ac.uk

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
AT UCEN MANCHESTER, WE INVEST IN YOU

Our aim is to provide you with the skills, knowledge and experience to ensure you find your future and career success.

We know what our students need to be ready for their future roles. Our inspiring environments, challenging courses and employment-focused curriculum are created to help you find the best possible opportunities.

We have cutting edge technical environments and state-of-the-art facilities to deliver our exceptional teaching and learning. You are also supported by outstanding academic expertise and industry experience to impart the most relevant knowledge and skills to all our students.

Studying in the forward-thinking city of Manchester brings many advantages. It is a city with a vision for the future that offers many routes into employment and a chance to grow with your surroundings.

At UCEN Manchester, we offer you opportunities to match the requirements of the city, the region and beyond.

4.2% employment growth predicted in Manchester by 2025*

Source: Emsi

CLOSE INDUSTRY RELATIONSHIPS
ENSURE WE DELIVER THE BEST INDUSTRY KNOWLEDGE IN COURSES SHAPED BY EXPERTS

SMALL CLASS SIZES CREATE PERSONAL WORKING RELATIONSHIPS BETWEEN TUTORS AND STUDENTS

OUR QUALIFICATIONS AND PROFESSIONAL SKILLS HELP OUR STUDENTS FIND THEIR FUTURE WITH REWARDING CAREERS

PARTNERSHIPS WITH BUSINESSES, ORGANISATIONS AND INDUSTRIES KEEP US AT THE CUTTING-EDGE OF NEW DEVELOPMENTS AND THE LATEST REQUIREMENTS

WORK-FOCUSED CURRICULUMS EXPOSE STUDENTS TO LEADING INDUSTRIES, WORLD CLASS TECHNICAL ENVIRONMENTS AND LIKE-MINDED STUDENTS

ALL OUR DEGREE PROGRAMMES ARE VALIDATED BY ONE OF THREE TOP UNIVERSITY PARTNERS

Source: Emsi
ACADEMIC SUPPORT
Our campus libraries stock the books and resources you will need to help you in your studies. We hold titles across all subject areas and also have a large collection of online resources, including professional and academic journals as well as specialist subject materials. Our online resources can be accessed 24 hours a day and our library staff are available during the day to assist you with any enquiries. We also offer introductory workshop sessions to help you find your way around our services.

Skills4study Campus
Skills4Study Campus is an interactive e-learning resource, offering a range of activities to help you sharpen the skills you need for learning. Modules include getting ready for academic study, research principles and exam skills. You will be provided with a personal account giving you access to the whole package throughout your time with us.

CHILDCARE
Juggling childcare with an education can be a challenging, time-consuming, task – but it does not have to be. At UCEN Manchester, we have an on-site nursery at our Openshaw campus with fully qualified, expert, childcare providers who can help to look after your child or children. Our nursery is open Monday to Friday, 8am-6pm, and is suitable for children from six months old up to the age of five. Your little one(s) will enjoy a safe and friendly environment, where the will learn, play and make new friends throughout the year, giving you the freedom to focus on your studies.

HEALTH AND WELLBEING
Disability and student support
Many people with learning difficulties or disabilities choose to study with us, not only because of the range of courses we offer but the way we deliver them. At UCEN Manchester we offer something different and more personal. Our team is here to support you from the moment you sign up, your enrolment and throughout your studies. Our specialist Disability Advisors will make sure you have the assistance you need in lectures and exams. They will help you to discuss any required adjustments with your tutors, provide equipment loans and support you in applying for Disabled Students Allowance (DSA) funding.

You can tell us about your disability or learning difficulties on your UCAS application form, or during enrolment. If you want to talk to us in more detail, please contact our Higher Education (HE) Disability Team by email: DSA@ucenmcr.tmc.ac.uk, or call: 07730 619177

YOUR DEDICATED SUPPORT TEAM HERE AT UCEN MANCHESTER
Our role is to ensure that we help you break down any barriers that may impact your study or life, so that you are supported to achieve and invest in your future.

Our team works to support you in a variety of ways and aim to be visible and accessible to all students at all times. We will support your learning and ultimately your future; whether this be through study skills sessions, advice on careers, employability, or your finances. We can even support you to improve your overall experience by getting involved in the student voice initiative.

UCEN Manchester’s mission is to improve the lives of those we work with through education and our support services are here to ensure your investment in your future is supported and encouraged at every stage, from application to graduation.

OUR COMMITMENT TO STUDENTS
Our aim is to ensure that, as soon as you have completed your studies with us, you will have exactly what you need to follow your dream career.

Our staff are award winning, experienced in their field and specialists in the advice sector. They are fully committed to helping each and every one of you, every step of the way, with all the support you may need.

We will help you explore your passions, follow your dreams, take your skills to the next level and prepare yourself for a career you will love. Whatever your background, whatever your age, and whatever your ability, we aim to inspire and excite you to achieve.

ADVICE AND GUIDANCE
It is our job to make sure you leave UCEN Manchester on the path to a successful career, one that you are passionate about. We are here for you if you need help exploring your career or progression options, if you are unsure about your next steps or long-term goals, or if you just want to talk to someone about your future.

All our advisors are highly qualified, Matrix-accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can offer you Careers Education, Information, Advice and Guidance whenever you need it.

ACADEMIC SUPPORT
Our campus libraries stock the books and resources you will need to help you in your studies. We hold titles across all subject areas and also have a large collection of online resources, including professional and academic journals as well as specialist subject materials. Our online resources can be accessed 24 hours a day and our library staff are available during the day to assist you with any enquiries. We also offer introductory workshop sessions to help you find your way around our services.

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You can tell us about your disability or learning difficulties on your UCAS application form, or during enrolment. If you want to talk to us in more detail, please contact our Higher Education (HE) Disability Team by email: DSA@ucenmcr.tmc.ac.uk, or call: 07730 619177
PERSONAL CAREERS ADVICE

WE DEVELOP OUR PROGRAMMES IN PARTNERSHIP WITH BUSINESSES AND ORGANISATIONS TO KEEP US AT THE CUTTING EDGE OF INDUSTRY DEVELOPMENTS AND ENSURE THAT WE ARE MEETING THE LATEST REQUIREMENTS.

INDUSTRY EXPERTS
The majority of our academic, professional and technical staff are hugely experienced, having worked directly in the industries and professions they teach in. A sizeable number maintain direct links through work, mentoring and accessible networks, to support our students in work placements and in gaining graduate work.

WORK PLACEMENTS
Work placements are a key part of our programmes, giving you opportunities to develop your experience and understanding in the workplace and apply your skills directly to your role. You will be well-placed to plan and arrange your placement and take advantage of our industry links.

EMPLOYABILITY TEAM
All our advisors are highly qualified, Matrix accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can help you one-to-one, at one of our workshops, in a drop-in or appointment, or during an event. They provide access to employability information and advice, with specialist advice and networks in the many professional areas we teach in. Their advice is invaluable in enabling you to be attractive to employers, and to give you the confidence to succeed.

PERSONAL CAREERS ADVICE

FUTURE STUDENT SUPPORT SERVICE

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OUR GRADUATE STATISTICS SPEAK FOR THEMSELVES: MORE THAN 95% OF OUR GRADUATES GO ON TO WORK OR FURTHER STUDY WITHIN SIX MONTHS OF LEAVING.*

SUPPORT
UCEN Manchester offers a range of support to ensure students are work ready. This builds on the work advisors will be doing in your sessions around careers and employability skills.

To ensure that you have quality support for your long-term career goals we can:
• Look at work options based on skill levels
• Support you to find the right job
• Help you build a CV to suit the labour market
• Prepare you to be ready for formal interviews
• Carry out a skills audit to assess work readiness
• Provide access to computers for Job searching
• Offer opportunities to reflect and review career planning
• Support in completing job applications
• Level 6 careers advice
• Volunteering and graduate opportunities
• Personal and professional development plans
• E-guidance appointments and webinars
• Business coaching appointments
• Skills intelligence and labour market information.

* 2017 DLHE data

20 Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
As a student at UCEN Manchester, you will automatically become a member of the Students’ Union (SU). This gives you the opportunity to be part of an organisation run by students, for students. Each year, our students elect a President and a team of Officers to lead the SU and represent the student body. The SU works in partnership with UCEN Manchester to provide a wide range of activities and opportunities to enhance the experience of students.

GET INVOLVED!

SOCIETIES
Meet people with similar interests, or get involved in something completely new, by joining one of our Societies. There have been a number created, including the African Caribbean Society; Creative Writing; Creative Networking; Debating; Enterprise; Film; Football; Gaming; Knitting and LGBTQ+ societies. You can always get in touch with the SU to set up your own society if there is something else that interests you! If you have a great idea or want to know more, email us at: SU@ucenmcr.tmc.ac.uk

REPRESENTATION
Do you want to shape the direction of the SU? You might want to think about becoming a student representative so you can vote in elections, contact your union with suggestions for improvements to the student experience, or even become an elected SU Officer.

The role of a student rep is to proactively seek and represent the views, questions and experiences of your academic peers to staff. Student reps work in collaboration with UCEN Manchester to improve the student academic experience and each student rep is responsible for representing students in a specified course group.

Student reps share views on a wide variety of issues relating to their course from learning and teaching methods; research; assessment; support provided by personal tutors or supervisors; learning and research; facilities and academic events.

CAMPAIGNS
Running a campaign is all about raising awareness on an important issue, or creating positive change. An example of a high-profile campaign led by the SU is the Single Use Plastics Campaign, which resulted in positive changes in the catering department and raised awareness among students. A variety of changes continue to be made.

NUS
The SU is an affiliated member of the National Union of Students (NUS). The main job of the NUS is to represent the interests of over seven million students (including you) at a national level, especially to the UK Government. Just as we represent you at UCEN Manchester, the NUS represents you in national conversations on issues which concern and affect students.

The NUS also runs nationwide and regional campaigns on subjects that matter to students, like the cost of studying, changes to education or tackling hate crime. Every year around 1,000 elected students and officers, including representatives from UCEN Manchester, gather for an annual conference to decide the direction and leadership of the NUS for the next year.

Being a member of the NUS also offers practical benefits, like the Totum card - the UK’s biggest and most widely known student discount card. You can support your SU by purchasing your Totum card from £12 per year - not a bad investment for something that will save you money all year!
### FEES

At UCEN Manchester we offer some of the most competitive tuition fees in the UK. Our tuition fees are reviewed annually. The table below shows our 2019/20 tuition fees. Our 2020/21 tuition fees will be published online. Please visit ucenmcr.tmc.ac.uk for the latest information.

### PROGRAMMES

<table>
<thead>
<tr>
<th>New students 2019/20 cost per annum</th>
<th>Continuing students who commenced 2018/19 cost per annum</th>
<th>Continuing students who commenced 2017/18 cost per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pricing tier A range</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA (Hons) Acting for Live and Recorded Media</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Musical Theatre</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Dance and Performance</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Theatre and Performance</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Film and TV Production</td>
<td>£8,900</td>
<td>N/A</td>
</tr>
<tr>
<td>FdA Film and TV Production</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td><strong>Pricing tier B range</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA (Hons) Make-up Artistry</td>
<td>£7,500</td>
<td>N/A</td>
</tr>
<tr>
<td>BA (Hons) Special Effects Make Up Artistry</td>
<td>£7,500</td>
<td>N/A</td>
</tr>
<tr>
<td>FdA Make-up Artistry/FdA Special Effects Make-up Artistry</td>
<td>£7,500</td>
<td>£7,500</td>
</tr>
<tr>
<td>FdA Contemporary Photographic Practice</td>
<td>£7,500</td>
<td>£7,500</td>
</tr>
<tr>
<td><strong>Pricing tier C range</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All other full-time Foundation Degrees and Honours Degrees</td>
<td>£7,000</td>
<td>£7,000</td>
</tr>
<tr>
<td>Higher National Diploma (HND) (Two year course)</td>
<td>£7,000</td>
<td>£7,000</td>
</tr>
<tr>
<td>Higher National Diploma (HND) (One year Top Up from HNC)</td>
<td>£7,000</td>
<td>N/A</td>
</tr>
<tr>
<td>Higher National Certificate (HNC) (One year course)</td>
<td>£7,000</td>
<td>N/A</td>
</tr>
<tr>
<td>University Preparatory Year Extended Degrees</td>
<td>£3,500</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Masters Provision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MA Performance Practice</td>
<td>£7,000</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Teacher Education Provision</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate in Education</td>
<td>£3,585</td>
<td>£3,585</td>
</tr>
<tr>
<td>PGCE Professional Graduate Certicata in Education</td>
<td>£3,585</td>
<td>£3,585</td>
</tr>
<tr>
<td>PGCE Postgraduate Certificate in Education</td>
<td>£3,585</td>
<td>£3,585</td>
</tr>
<tr>
<td>PGDip/Postgraduate Diploma in Education</td>
<td>£3,585</td>
<td>£3,585</td>
</tr>
<tr>
<td>BA/BA (Hons) Education and Professional Development</td>
<td>£4,387</td>
<td>£4,387</td>
</tr>
</tbody>
</table>

This table above is for illustration purposes only. For current fees, please visit ucenmcr.tmc.ac.uk

Please note, this prospectus, course and pricing information is provided as a reference guide only and is subject to change by UCEN Manchester at any time. It is important that you check all course details including location, timetable and fees at enrolment as UCEN Manchester operates a no refund policy after the 14 day cancellation period, as outlined in the UCEN Manchester terms and conditions.

Students should also refer to the Student Protection Plan which is published on the website.

*Programme owned by Sheffield Hallam University | Fees set by University of Huddersfield

### FINANCES

As well as offering high quality courses, UCEN Manchester charge some of the lowest tuition fees in the UK. There’s lots of help available to make sure you can afford your education and enjoy your time with us.

#### TUITION FEE LOAN

Student Finance England (SFE) will provide you with a loan for the full amount of your tuition fees. The fees for our part-time courses will be charged on a pro-rata basis, depending on the number of credits being studied. This money will be paid directly to the institution. To apply to Student Finance England, please visit: gov.uk/apply-for-student-finance

It is recommended that you apply for your loan by the May before you start your course, but SFE will accept applications after this. The tuition fee loan is only available for students who have not already got a degree at UK equivalent qualification. If you already have a degree qualification, please contact us via the details at the bottom of this page.

Further details of the tuition fees we charge, our fees and finance policy, and how to apply, can be found on our website: ucenmcr.tmc.ac.uk

#### MAINTENANCE LOAN

A maintenance loan is available to help with your living costs while in higher education (e.g. accommodation, books and bills). All eligible students can get some maintenance support. The amount of maintenance loan you can get depends on where you live and study. The maximum loan available is £8,944 (based on living away from home, outside London). This is paid directly into your bank account each term. Maintenance loans have to be paid back, but not until you have finished university and are earning over £25,000 a year.

The maintenance loan is paid directly to you in three instalments throughout the academic year. You will receive instalments in September, January and April.

UCEN Manchester also offer a range of discretionary bursaries and funds to help break down barriers that may prevent you from committing to study and reaching your potential.

#### UCEN MANCHESTER BURSARY

The UCEN Manchester Bursary includes consideration for financial support in a variety of ways, from progression, living costs and hardship issues. If you are struggling with day-to-day finance, make an appointment with one of our ‘Future U’ Careers, Employability and Welfare Advisors who will work with you to maximise your income. We are here to guide you and offer support and, together, we can look at ways to improve your situation.

#### AM I ELIGIBLE FOR FUNDING?

Your eligibility for student funding will depend on your nationality, residency, previous study and the type of course you are applying for. Depending on your personal circumstances, you may be able to access extra funding, such as childcare allowance.

Further details of these additional funds can be found on our website: ucenmcr.tmc.ac.uk

If you have any questions about fees and finance, please contact our ‘Future U’ Careers, Employability and Welfare team on: 03333 222 444.

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
HOW TO APPLY

Applying for a course at UCEN Manchester is simple. The process depends on whether the course you are applying for is full or part-time, so we have put together everything you need to know below.

FULL-TIME COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for a full-time Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply via UCAS. You can search for a course on our website ucenmcr.tmc.ac.uk, or through UCAS courses. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You can start your application on UCAS apply – you will need to register and create a user account. This means you can complete your application at your own speed and track your application after you have submitted it.

Remember, you can only submit one UCAS application per cycle, so all the courses you want to apply for have to be on the same application. There are some helpful resources on the UCAS website if you encounter any problems.

If you are applying to UCEN Manchester, you will need our institution code ‘M10’ for when you complete your UCAS application.

COSTS TO APPLY

To apply in 2020/21, the application fee is:

- £18 if you are applying to just one course*;
- or
- £24 for multiple courses (and for late applications sent after 30 June).

The costs for the 2020/21 academic year may differ, so please visit the UCAS website: www.ucas.com for full details.

MATURE STUDENTS, OR THOSE NOT CURRENTLY AT SCHOOL OR COLLEGE

UCEN Manchester encourages all applications, including those from people who are returning to education after a time away.

You will still need to apply via UCAS as an independent applicant and write a personal statement, which needs to be between 1,000 and 4,000 characters. This is your opportunity to tell us about any additional skills or experience you may have, as well as why you want to study your chosen course. You can include examples of voluntary or work experience, as well as career aspirations and personal qualities that will help you study.

You will also need to provide details of a referee who can confirm your suitability to study at higher education level.

YOUR UCAS BUZZWORD

If you are currently at school or college, you will need a buzzword from your tutor or careers advisor. This is like a password unique to your school or college that allows you to register your application with UCAS. Your school or college will then add a reference and submit your application.

Your tutor or careers advisor can explain how you apply to UCAS and whether there are any internal deadlines you need to stick to.

DEADLINES FOR APPLYING

Please check the UCAS website: www.ucas.com for key application deadlines.

YOUR UCAS BUZZWORD

If you are currently at school or college, you will need a buzzword from your tutor or careers advisor. This is like a password unique to your school or college that allows you to register your application with UCAS. Your school or college will then add a reference and submit your application.

Your tutor or careers advisor can explain how you apply to UCAS and whether there are any internal deadlines you need to stick to.

DEADLINES FOR APPLYING

Please check the UCAS website: www.ucas.com for key application deadlines.

PART-TIME AND ALL TEACHER EDUCATION COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for an Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply directly to UCEN Manchester. You can search for a course on our website: ucenmcr.tmc.ac.uk. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You will need to register on our website and fill in the application form. Once we have received your application, we will contact you to make an offer, or invite you to interview.

COSTS TO APPLY

Applying for a part-time course is free.

You can find further information about applying for courses and accepting any offers you receive on our website: ucenmcr.tmc.ac.uk.

DEADLINES FOR APPLYING

Please check our website: ucenmcr.tmc.ac.uk for application deadlines for 2020/2021 entry.

PLEASE CONTACT US FOR FURTHER DETAILS ON: 0161 674 7777

*If you opt for a single choice, you won’t be able to enter UCAS EXTRA or UCAS Clearing, or make further choices, but you can always pay the extra £6 if you want to access these UCAS services.
UCEN Manchester is committed to equality of opportunity, non-discriminatory practices and supporting individual learners.

This information is also available in a range of formats, such as large print, on request.