YOUR PERSONAL JOURNEY STARTS HERE

MAKE-UP ARTISTRY AND SPECIAL EFFECTS

UNDERGRADUATE COURSES
2020/21 ENTRY
Are you fascinated with the make-up artistry and special effects industry? At UCEN Manchester, our Make-up Artistry and Special Effects degree’s allow you to bring your vision to life in Design, Make-Up application, Modelling, Prosthetics and SFX.

While undertaking your degree with us you will gain knowledge of the industry, including the tools, principles and processes that employers are looking for. Ensuring that you leave us with a well-rounded portfolio, industry-ready and raring to go!

Previous students have had great success securing positions with top employers in the UK’s leading broadcast services, such as The BBC, ITV and Sky.

There are a vast array of job opportunities to be pursued with a degree like this under your brush belt, those including SFX and MUA for film productions and TV; working within Fashion, theatre and photography, freelance work and much more.

Here at UCEN Manchester, our team of dedicated professionals are here to work with you to fully develop your passion and talent. Each module demonstrates specific content delivered by our first-rate tutors and assisted by qualified expert speakers.

Located in the thriving City of Manchester, UCEN Manchester is the place for you to carry out your studies with harmonious work-life balance. Whether you want to work with the blood, guts and glory of special effects, or in the realm of make-up application, our department are committed to inspiring and nurturing the creative spark in you.

The team and I look forward to welcoming you into our UCEN Manchester family and cannot wait to see you unlock your imagination!

Glynn Mason FdA, Cert Ed Head of Department Make-up Artistry and Special Effects
MAKE-UP ARTISTRY AND SPECIAL EFFECTS

Graduates from our special effects make-up courses may step into a promising role as a special effects assistant, with a career as a talented freelance artist for the film industry on the horizon. Whatever your career aspirations, we have the course to help you succeed.

£20,000 average salary for beauty professionals*

Course Title Page Number
FdA Make-up Artistry with optional University Preparatory Year 6
BA (Hons) Make-up Artistry Top-up 7
FdA Special Effects Make-up Artistry with optional University Preparatory Year 8
BA (Hons) Special Effects Make-up Artistry Top-up 9

Our Make-up Artistry and Special Effects undergraduate programmes are validated by:
Sheffield Hallam University

AVERAGE CLASS SIZE OF 25

VAST ARRAY OF JOB OPPORTUNITIES INCLUDING:
• SFX
• MUA for film productions and TV
• working within Fashion, theatre and photography
• freelance work.

£54

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk

£20,000 average salary for beauty professionals*

*Source: Average salary based on data for the North West Regional Area

UCEN Manchester has been rated Silver by the Teaching Excellence Framework Panel, which assesses the quality of teaching in universities in England.
Make-up Artistry
FdA - with optional University Preparatory Year

OVERVIEW
Please note: This programme has the option of a one year preparatory year which gives direct entry onto the Foundation Degree.
This course is designed for students who have the ability to study for a degree and may need to gain additional qualifications prior to undertaking undergraduate-level programmes. It will prepare you for studying on the Make-up Artistry Foundation Degree, giving you the knowledge and experience you need to progress.

COURSE STRUCTURE
In your preparatory year you will study:
• Introduction to Make-up Artistry
• Personal Project
• Preparing for Higher Education.
You will study the following units to gain your full FdA qualification:
• Design Development for the Make-up Artist
• Introduction to Design Concepts
• Historical Concepts Hair and Make-up
• Styling for the Make-up Industry
• Studio Practice
• Professional and Academic Development
• Applied Postiche and Hair Styling
• Collaborative Practice
• Freelancing
• Creative Skills
• Portfolio Development
• Professional Practice.

ENTRY REQUIREMENTS
Preparatory year: The preparatory year provides a route onto the Foundation Degree if you do not have the required qualifications.
Foundation Degree: 64 UCAS Tariff Points. If you’ve completed the University Preparatory Year in Make-up Artistry you’ll be offered direct entry on to the FdA.
Applicants who do not meet the standard entry criteria but have previous learning towards a university-level qualification, or relevant industry or life experience, will be considered on an individual basis and may be invited to interview.

CAREER OPPORTUNITIES
Upon successful completion of the Foundation Degree programme, you may wish to progress on to BA (Hons) Make-up Artistry Top-up or BA (Hons) Special Effects Make-up Artistry Top-up available through UCEN Manchester.
You will have the skills to pursue your career as a freelance make-up artist or work with television or film production companies, theatres or make-up brands including Bobbi Brown and Mac.

BA (Hons) Top-up

OVERVIEW
If you are passionate about make-up artistry and studying on a unique programme with an excellent reputation in the industry, this course is ideally placed to help you succeed.
You will develop and perfect your practical make-up artistry talent and gain an understanding of hairstyling skills. With a variety of modules designed to introduce you to specialist skills such as airbrush makeup, you will build a portfolio of contemporary and traditional techniques.
The BA (Hons) Top-up course will offer you further opportunities to explore styles and develop your professional skills. You will gain a greater understanding of the promotional tools needed to enter the local and global creative make-up industry.
You will have opportunities to gain significant experience and work placements on both courses and study the following units:

COURSE STRUCTURE
• Major Project
• Research Project
• Marketing and Promotions
• Media Design Concepts
• Showreel.

ENTRY REQUIREMENTS
A Foundation Degree or HND in a relevant subject area. Please contact our admissions team for any further queries.

CAREER OPPORTUNITIES
Upon successful completion you may wish to progress on to a PGCE course with UCEN Manchester, a Masters course or a specialist private course.
Alternatively, you could pursue employment as a freelance make-up artist, personal stylist, make-up brand ambassador, or choose to work in film, TV, theatre or teaching.
Special Effects Make-up Artistry

FdA - with optional University Preparatory Year

OVERVIEW

Please note: This programme has the option of a one year preparatory year which gives direct entry onto the Foundation Degree.

This course has been created as an effective means of entry on to our specialist Foundation Degrees in Make-up Artistry and Special Effects Make-up Artistry. It will prepare you to work as an artistic practitioner in a variety of TV and media environments, theatre and photographic sectors or as an independent practitioner or artist. You will be encouraged to produce innovative ideas in visual imagery and explore your creativity, linking to the needs of the media make-up industry. Developing a host of practical skills, you will learn how to effectively use a camera in a studio setting and out on location, design and apply character make-up, postiche skills, and work with prosthetic art.

COURSE STRUCTURE

In your preparatory year you will study:
• Introduction to Make-up Artistry
• Personal Project
• Preparing for Higher Education.

You will study the following units to gain your full FdA qualification
• Professional and Academic Development
• Design Development
• Prosthetic Art
• Special Effects Character Design
• Studio Practice
• Introduction to Design Concepts
• Applied Postiche and Hair Styling
• Collaborative Practice
• Freelancing
• Creative Skills
• Portfolio Development
• Professional Practice.

ENTRY REQUIREMENTS

Preparatory year: The preparatory year provides a route onto the Foundation Degree if you do not have the required qualifications.

Foundation Degree: 64 UCAS Tariff Points. If you’ve completed the University Preparatory Year in Make-up Artistry you’ll be offered direct entry on to the FdA.

Applicants who do not meet the standard entry criteria but have previous learning towards a university-level qualification, or relevant industry or life experience, will be considered on an individual basis and may be invited to interview.

CAREER OPPORTUNITIES

Upon successful completion of the Foundation Degree programme, you may wish to progress on to BA (Hons) Special Effects Make-up Artistry or BA (Hons) Make-up Artistry, available through UCEM Manchester.

FACT FILE

Location
Fielden Campus (see p.10)
Duration
FdA - Two years full-time or four year part-time
With Prep year - three years full-time or six years part-time
Start
September 2020
UCAS Code
Prep year - 3M70
FdA - W453
Degree Awarding Partner
Sheffield Hallam University

Special Effects Make-up Artistry

BA (Hons) Top-up

OVERVIEW

This BA (Hons) Top-up will give you the opportunity to examine special effects techniques in greater detail, advance your skills, and articulate your creative vision to the wider community.

You will critically analyse how the human body can be modified, extended and distorted through prosthetic transformations. The qualification will help you to develop abstract concepts, and blend theory into practice to deliver industry relevant outcomes, all of which will advance the creative skills required of a reflective artistic practitioner.

In addition, you will also learn how to manage your own practice and expectations in terms of a career in the broader creative industries. You will be helped to develop your own marketing tools to publicise your expertise beyond graduation.

COURSE STRUCTURE

• Major Project
• Research Project
• Marketing and Promotions
• Advanced Materials and Processes
• Advanced Character Creation.

ENTRY REQUIREMENTS

A Foundation Degree or HND in a relevant subject area. Please contact our admissions team for any further queries.

CAREER OPPORTUNITIES

Upon successful completion of the BA (Hons) Special Effects Make-up Artistry you may decide to progress on to a PGCE course with UCEM Manchester, a Masters course, or specialist private courses. You could pursue employment as a freelance make-up artist, personal stylist, make-up brand ambassador, or choose to work in film, TV, theatre, or go into teaching.
OUR CAMPUSES

CITYLABS
Our Centre of Excellence for Medical Sciences is based at the Citylabs laboratory complex, in the heart of Manchester’s Knowledge Quarter. We run our Access to Higher Education (HE) Diplomas from the Centre, preparing you for further study in Dentistry, Health, Engineering, Medicine and Pharmacy. We also run Access courses from our city centre sites at St. John’s Centre and Nicholls campus.
Campus postcode: M13 9NQ

NORTHENDEN
Our Northenden Campus is a large, welcoming, space offering an array of courses. We have invested £2 million in the site to ensure it is the ideal environment to study. We have introduced a wildlife haven within the grounds and there are wildlife corridors connecting the campus to nearby Wythenshawe Park. Some of our facilities, such as the beauty salons, are open to the public.
Campus postcode: M23 0DD

NICHOLLS
With an impressive Grade II listed building, Nicholls Campus is home to The Arden School of Theatre. It is situated in Ardwick, one mile south east of the city centre. Close by are Manchester Apollo, a 3,500 capacity live music venue, Sportcity and the Etihad Stadium.
Campus postcode: M12 6BA

FIELDEN
Fielden is a welcoming, modern, campus in a leafy part of South Manchester, popular with students and professionals. The campus is equipped with industry-standard technology in areas such as Catering, Digital Media and Film Production. We have invested £9 million in improvements to the campus, including a ‘green roof’ that insulates, soundproofs and improves air quality.
Campus postcode: M20 2PQ

SHENA SIMON
Shena Simon Campus is a vibrant site in the heart of Manchester. The campus is renowned for its excellent performing arts and music courses, with industry-standard media facilities and two theatres. Regular student performances at the Waterside Theatre and Sackville Theatre are open to the public.
Campus postcode: M1 3HB

ST JOHN’S
St John’s Centre is a modern campus in a stylish part of Manchester’s city centre. The campus has a professional atmosphere, giving students a taste of a contemporary business environment. Access courses in Business, Humanities and Law are held in the modern business environment at the heart of the city.
Campus postcode: M3 3BE

OPENSHAW
Our Openshaw Campus is a modern campus designed to offer supportive learning and a social environment, a short bus ride away from the centre of Manchester. Our Welcomb Street campus, also referred to as the School of Building, is situated next to the Openshaw site and is dedicated to our construction trade qualifications, with facilities that reflect industry workplaces.
Campus postcode: M11 2WH

Northenden
St John’s
Shena Simon
Nicholls
Citylabs
Fielden
Openshaw
St John’s
Nicholls
Shena Simon
Citylabs
Fielden
Openshaw
Transport
Manchester has a superb public transport system, which makes getting around town easy. There are also loads of travel passes and special student rates, so you can keep your travel costs as cheap as possible and still go exploring! For more information please visit: tfgm.com

UCEN Manchester campuses correct at time of print. For the latest information, please visit our website: uccenmcr.tmc.ac.uk

1110
Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
AT UCEN MANCHESTER, WE INVEST IN YOU

Our aim is to provide you with the skills, knowledge and experience to ensure you find your future and career success.

We know what our students need to be ready for their future roles. Our inspiring environments, challenging courses and employment-focused curriculum are created to help you find the best possible opportunities.

We have cutting edge technical environments and state-of-the-art facilities to deliver our exceptional teaching and learning. You are also supported by outstanding academic expertise and industry experience to impart the most relevant knowledge and skills to all our students.

At UCEN Manchester, we offer you opportunities to match the requirements of the city, the region and beyond.

REASONS TO CHOOSE US

4.2% employment growth predicted in Manchester by 2025*

Source: Emsi

CLOSE INDUSTRY RELATIONSHIPS
ENSURE WE DELIVER THE BEST INDUSTRY KNOWLEDGE IN COURSES SHAPED BY EXPERTS

SMALL CLASS SIZES CREATE PERSONAL WORKING RELATIONSHIPS BETWEEN TUTORS AND STUDENTS

WORK-FOCUSED CURRICULUMS EXPOSE STUDENTS TO LEADING INDUSTRIES, WORLD CLASS TECHNICAL ENVIRONMENTS AND LIKE-MINDED STUDENTS

ALL OUR DEGREE PROGRAMMES ARE VALIDATED BY THREE TOP UNIVERSITIES

OUR QUALIFICATIONS AND PROFESSIONAL SKILLS HELP OUR STUDENTS FIND THEIR FUTURE WITH REWARDING CAREERS

PARTNERSHIPS WITH BUSINESSES, ORGANISATIONS AND INDUSTRIES KEEP US AT THE CUTTING-EDGE OF NEW DEVELOPMENTS AND THE LATEST REQUIREMENTS

4.2% employment growth predicted in Manchester by 2025*
ACADEMIC SUPPORT
Our campus libraries stock the books and resources you will need to help you in your studies. We hold titles across all subject areas and also have a large collection of online resources, including professional and academic journals as well as specialist subject materials. Our online resources can be accessed 24 hours a day and our library staff are available during the day to assist you with any enquiries. We also offer introductory workshop sessions to help you find your way around our services.

Skills4study Campus
Skills4Study Campus is an interactive e-learning resource, offering a range of activities to help you sharpen the skills you need for learning. Modules include getting ready for academic study, research principles and exam skills. You will be provided with a personal account giving you access to the whole package throughout your time with us.

CHILDCARE
Juggling childcare with an education can be a challenging, time-consuming, task – but it does not have to be. At UCEN Manchester, we have an on-site nursery at our Openshaw campus with fully qualified, expert, childcare providers who can help to look after your child or children. Our nursery is open Monday to Friday, 8am-6pm, and is suitable for children from six months old up to the age of five. Your little one(s) will enjoy a safe and friendly environment, where the will learn, play and make new friends throughout the year, giving you the freedom to focus on your studies.

ADVICE AND GUIDANCE
It is our job to make sure you leave UCEN Manchester on the path to a successful career, one that you are passionate about. We are here for you if you need help exploring your career or progression options, if you are unsure about your next steps or long-term goals, or if you just want to talk to someone about your future.
All our advisors are highly qualified, Matrix-accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can offer you Careers Education, Information, Advice and Guidance whenever you need it.

HEALTH AND WELLBEING
Disability and student support
Many people with learning difficulties or disabilities choose to study with us, not only because of the range of courses we offer but the way we deliver them. At UCEN Manchester we offer something different and more personal.
Our team is here to support you from the moment you sign up, your enrolment and throughout your studies. Our specialist Disability Advisors will make sure you have the assistance you need in lectures and exams. They will help you to discuss any required adjustments with your tutors, provide equipment loans and support you in applying for Disabled Students Allowance (DSA) funding.
You can tell us about your disability or learning difficulties on your UCAS application form, or during enrolment. If you want to talk to us in more detail, please contact our Higher Education (HE) Disability Team by email: DSA@ucenmcr.tmc.ac.uk, or call: 07730 619177

YOUR DEDICATED SUPPORT TEAM HERE AT UCEN MANCHESTER
Our role is to ensure that we help you break down any barriers that may impact your study or life, so that you are supported to achieve and invest in your future.
Our team works to support you in a variety of ways and aim to be visible and accessible to all students at all times. We will support your learning and ultimately your future; whether this be through study skills sessions, advice on careers, employability, or your finances. We can even support you to improve your overall experience by getting involved in the student voice initiative.
UCEN Manchester’s mission is to improve the lives of those we work with through education and our support services are here to ensure your investment in your future is supported and encouraged at every stage, from application to graduation.

OUR COMMITMENT TO STUDENTS
Our aim is to ensure that, as soon as you have completed your studies with us, you will have exactly what you need to follow your dream career.
Our staff are award winning, experienced in their field and specialists in the advice sector. They are fully committed to helping each and every one of you, every step of the way, with all the support you may need.
We will help you explore your passions, follow your dreams, take your skills to the next level and prepare yourself for a career you will love. Whatever your background, whatever your age, and whatever your ability, we aim to inspire and excite you to achieve.

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You can tell us about your disability or learning difficulties on your UCAS application form, or during enrolment. If you want to talk to us in more detail, please contact our Higher Education (HE) Disability Team by email: DSA@ucenmcr.tmc.ac.uk, or call: 07730 619177

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All our advisors are highly qualified, Matrix-accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can offer you Careers Education, Information, Advice and Guidance whenever you need it.
We develop our programmes in partnership with businesses and organisations to keep us at the cutting edge of industry developments and ensure that we are meeting the latest requirements.

**INDUSTRY EXPERTS**
The majority of our academic, professional and technical staff are hugely experienced, having worked directly in the industries and professions they teach in. A sizeable number maintain direct links through work, mentoring and accessible networks, to support our students in work placements and in gaining graduate work.

**WORK PLACEMENTS**
Work placements are a key part of our programmes, giving you opportunities to develop your experience and understanding in the workplace and apply your skills directly to your role. You will be well-placed to plan and arrange your placement and take advantage of our industry links.

**EMPLOYABILITY TEAM**
All our advisors are highly qualified, Matrix accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can help you one-to-one, at one of our workshops, in a drop-in or appointment, or during an event.

They provide access to employability information and advice, with specialist advice and networks in the many professional areas we teach in. Their advice is invaluable in enabling you to be attractive to employers, and to give you the confidence to succeed.

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* 2017 DLHE data

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**OUR GRADUATE STATISTICS SPEAK FOR THEMSELVES: MORE THAN 95% OF OUR GRADUATES GO ON TO WORK OR FURTHER STUDY WITHIN SIX MONTHS OF LEAVING.*

**SUPPORT**
UCEN Manchester offers a range of support to ensure students are work ready. This builds on the work advisors will be doing in your sessions around careers and employability skills.

To ensure that you have quality support for your long-term career goals we can:

- Look at work options based on skill levels
- Support you to find the right job
- Help you build a CV to suit the labour market
- Prepare you to be ready for formal interviews
- Provide access to computers for Job searching
- Offer opportunities to reflect and review career planning
- Support in completing job applications
- Level 6 careers advice
- Volunteering and graduate opportunities
- Personal and professional development plans
- E-guidance appointments and webinars
- Business coaching appointments
- Skills intelligence and labour market information.
As a student at UCEN Manchester, you will automatically become a member of the Students’ Union (SU). This gives you the opportunity to be part of an organisation run by students, for students. Each year, our students elect a President and a team of Officers to lead the SU and represent the student body. The SU works in partnership with UCEN Manchester to provide a wide range of activities and opportunities to enhance the experience of students.

**SOCIETIES**

Meet people with similar interests, or get involved in something completely new, by joining one of our Societies. There have been a number created, including the African Caribbean Society; Creative Writing; Creative Networking; Debating; Enterprise; Film; Football; Gaming; Knitting and LGBTQ+ societies. You can always get in touch with the SU to set up your own society if there is something else that interests you! If you have a great idea or want to know more, email us at: SU@ucenmcr.tmc.ac.uk

**REPRESENTATION**

Do you want to shape the direction of the SU? You might want to think about becoming a student representative so you can vote in elections, contact your union with suggestions for improvements to the student experience, or even become an elected SU Officer.

The role of a student rep is to proactively seek and represent the views, questions and experiences of your academic peers to staff. Student reps work in collaboration with UCEN Manchester to improve the student academic experience and each student rep is responsible for representing students in a specified course group.

Student reps share views on a wide variety of issues relating to their course from learning and teaching methods; research; assessment; support provided by personal tutors or supervisors; learning and research; facilities and academic events.

**CAMPAIGNS**

Running a campaign is all about raising awareness on an important issue, or creating positive change. An example of a high-profile campaign led by the SU is the Single Use Plastics Campaign, which resulted in positive changes in the catering department and raised awareness among students. A variety of changes continue to be made.

**NUS**

The SU is an affiliated member of the National Union of Students (NUS). The main job of the NUS is to represent the interests of over seven million students (including you) at a national level, especially to the UK Government. Just as we represent you at UCEN Manchester, the NUS represents you in national conversations on issues which concern and affect students.

The NUS also runs nationwide and regional campaigns on subjects that matter to students, like the cost of studying, changes to education or tackling hate crime. Every year around 1,000 elected students and officers, including representatives from UCEN Manchester, gather for an annual conference to decide the direction and leadership of the NUS for the next year.

Being a member of the NUS also offers practical benefits, like the Totum card - the UK’s biggest and most widely known student discount card. You can support your SU by purchasing your Totum card from £12 per year - not a bad investment for something that will save you money all year!
At UCEN Manchester we offer some of the most competitive tuition fees in the UK. Our tuition fees are reviewed annually. The table below shows our 2019/20 tuition fees. Our 2020/21 tuition fees will be published online.

Please visit ucenmcr.tmc.ac.uk for the latest information.

## PROGRAMMES

<table>
<thead>
<tr>
<th>New students 2019/20 cost per annum</th>
<th>Continuing students who commenced 2018/19 cost per annum</th>
<th>Continuing students who commenced 2017/18 cost per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pricing tier A range</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA (Hons) Acting for Live and Recorded Media</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Musical Theatre</td>
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<tr>
<td>BA (Hons) Dance and Performance</td>
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<tr>
<td>BA (Hons) Theatre and Performance</td>
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<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Film and TV Production</td>
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<tr>
<td>FdA Film and TV Production</td>
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<td><strong>Pricing tier B range</strong></td>
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<tr>
<td>BA (Hons) Make-up Artistry</td>
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<td>N/A</td>
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<tr>
<td>BA (Hons) Special Effects Make Up Artistry</td>
<td>£7,500</td>
<td>N/A</td>
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<tr>
<td>FdA Make-up Artistry/FdA Special Effects Make-up Artistry</td>
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<tr>
<td>FdA Contemporary Photographic Practice</td>
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<td><strong>Pricing tier C range</strong></td>
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<tr>
<td>All other full-time Foundation Degrees and Honours Degrees</td>
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<tr>
<td>Higher National Diploma (HND) (Two year course)</td>
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<td>£7,000</td>
</tr>
<tr>
<td>Higher National Diploma (HND) (One year Top Up from HNC)</td>
<td>£7,000</td>
<td>N/A</td>
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<tr>
<td>Higher National Certificate (HNC) (One year course)</td>
<td>£7,000</td>
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</tr>
<tr>
<td>University Preparatory Year Extended Degrees</td>
<td>£3,500</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Master's Provision**

| MA Performance Practice | £7,000 | N/A | N/A |

**Teacher Education Provision**

| Certificate in Education            | N/A    | £3,585 | £3,475 |
| PGCE Professional Graduate Certificate in Education | N/A    | £3,585 | £3,475 |
| PGCE Postgraduate Certificate in Education | N/A    | £3,585 | £3,475 |
| PGDiploma Postgraduate Diploma in Education | N/A    | £3,585 | £3,475 |
| BA/BA (Hons) Education and Professional Development | N/A    | £4,387 | £3,475 |

Please note, this prospectus, course and pricing information is provided as a reference guide only and is subject to change by UCEN Manchester at any time. It is important that you check all course details including location, timetable and fees at enrolment as UCEN Manchester operates an no refund policy after the 14 day cancellation period, as outlined in the UCEN Manchester terms and conditions.

Students should also refer to the Student Protection Plan which is published on the website.

*Programme owned by Sheffield Hallam University | **Fees set by University of Huddersfield

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### FEES

As well as offering high quality courses, UCEN Manchester charge some of the lowest tuition fees in the UK. There’s lots of help available to make sure you can afford your education and enjoy your time with us.

#### TUITION FEE LOAN

Student Finance England (SFE) will provide you with a loan for the full amount of your tuition fees. The fees for our part-time courses will be charged on a pro-rata basis, depending on the number of credits being studied. This money will be paid directly to the institution. To apply to Student Finance England, please visit: gov.uk/apply-for-student-finance

It is recommended that you apply for your loan by the May before you start your course, but SFE will accept applications after this. The tuition fee loan is only available for students who have not already got a degree or UK equivalent qualification. If you already have a degree qualification, please contact us via the details at the bottom of this page.

Further details of the tuition fees we charge, our fees and finance policy, and how to apply, can be found on our website: ucenmcr.tmc.ac.uk

#### MAINTENANCE LOAN

A maintenance loan is available to help with your living costs while in higher education (e.g. accommodation, books and bills). All eligible students can get some maintenance support. The amount of maintenance loan you can get depends on where you live and study. The maximum loan available is £8,944 (based on living away from home, outside London). This is paid directly into your bank account each term. Maintenance loans have to be paid back, but not until you have finished university and are earning over £25,000 a year.

The maintenance loan is paid directly to you in three instalments throughout the academic year. You will receive instalments in September, January and April. UCEN Manchester also offer a range of discretionary bursaries and funds to help break down barriers that may prevent you from committing to study and reaching your potential.

#### UCEN MANCHESTER BURSARY

The UCEN Manchester Bursary includes consideration for financial support in a variety of ways, from progression, living costs and hardship issues. If you are struggling with day-to-day finance, make an appointment with one of our ‘Future U’ Careers, Employability and Welfare Advisors who will work with you to maximise your income. We are here to guide you and offer support and, together, we can look at ways to improve your situation.

#### AM I ELIGIBLE FOR FUNDING?

Your eligibility for student funding will depend on your nationality, residency, previous study and the type of course you are applying for. Depending on your personal circumstances, you may be able to access extra funding, such as childcare allowance.

Further details of these additional funds can be found on our website: ucenmcr.tmc.ac.uk

If you have any questions about fees and finance, please contact our ‘Future U’ Careers, Employability and Welfare team on: 03333 222 444.
HOW TO APPLY

Applying for a course at UCEN Manchester is simple. The process depends on whether the course you are applying for is full or part-time, so we have put together everything you need to know below.

FULL-TIME COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for a full-time Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply via UCAS. You can search for a course on our website ucenmcr.tmc.ac.uk, or through UCAS courses. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You can start your application on UCAS apply – you will need to register and create a user account. This means you can complete your application at your own speed and track your application after you have submitted it.

Remark, you can only submit one UCAS application per cycle, so all the courses you want to apply for have to be on the same application. There are some helpful resources on the UCAS website if you encounter any problems.

You can start your application on UCAS apply – you will need to register and create a user account. This means you can complete your application at your own speed and track your application after you have submitted it.

You need to register on our website and fill in the application form. Once we have received your application, we will contact you to make an offer, or invite you to interview.

COSTS TO APPLY

Applying for a full-time course is free. You can find further information about applying for courses and accepting any offers you receive on our website: ucenmcr.tmc.ac.uk. If you have any questions, our Admissions team will be able to help you on: 0161 674 7777.

DEADLINES FOR APPLYING

Please check our website: ucenmcr.tmc.ac.uk for application deadlines for 2020/2021 entry.

MATURE STUDENTS, OR THOSE NOT CURRENTLY AT SCHOOL OR COLLEGE

UCEN Manchester encourages all applications, including those from people who are returning to education after a time away.

You will still need to apply via UCAS as an independent applicant and write a personal statement, which needs to be between 1,000 and 4,000 characters. This is your opportunity to tell us about any additional skills or experience you may have, as well as why you want to study your chosen course. You can include examples of voluntary or work experience, as well as career aspirations and personal qualities that will help you study.

You will also need to provide details of a referee who can confirm your suitability to study at higher education level.

YOUR UCAS BUZZWORD

If you are currently at school or college, you will need a buzzword from your tutor or careers advisor. This is like a password unique to your school or college that allows you to register your application with UCAS. Your school or college will then add a reference and submit your application.

Your tutor or careers advisor can explain how you apply to UCAS and whether there are any internal deadlines you need to stick to.

DEADLINES FOR APPLYING

Please check the UCAS website: www.ucas.com for key application deadlines.

PART-TIME COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for an Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply directly to UCEN Manchester. You can search for a course on our website: ucenmcr.tmc.ac.uk. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You will need to register on our website and fill in the application form. Once we have received your application, we will contact you to make an offer, or invite you to interview.

COSTS TO APPLY

Applying for a part-time course is free. You can find further information about applying for courses and accepting any offers you receive on our website: ucenmcr.tmc.ac.uk. If you have any questions, our Admissions team will be able to help you on: 0161 674 7777.

DEADLINES FOR APPLYING

Please check our website: ucenmcr.tmc.ac.uk for application deadlines for 2020/2021 entry.

*If you opt for a single choice, you won’t be able to enter UCAS EXTRA or UCAS Clearing, or make further choices, but you can always pay the extra £6 if you want to access these UCAS services.

PLEASE CONTACT US FOR FURTHER DETAILS ON: 0161 674 7777
UCEN Manchester is committed to equality of opportunity, non-discriminatory practices and supporting individual learners.

This information is also available in a range of formats, such as large print, on request.