The Higher National Certificate (HNC) in Construction and the Built Environment is delivered by a team of highly experienced tutors. The team work together to provide the best possible student experience and tutors at UCEN Manchester have specialised backgrounds in Architecture, Surveying and Computer Aided Design (CAD).

It is a great time to kick start a career in construction, with it being a key part of our economy and the Manchester skyline dramatically changing; development is only set to accelerate in the next few years.

This course will allow you to develop your skills, knowledge and practice in construction and is great for both students with little or no experience in the industry, as well as those with more experience. You will learn some great new skills and get to chance to work on simulated projects, learn how to survey and practice CAD.

The course will include some practical activities and each student will have access to a computer with all the state of the art software. Tutors offer practical help and guidance, and work with everyone individually to develop their skills, knowledge and confidence.

The Edexcel BTEC Level 4 Higher National in Construction and the Built Environment provides a specialist work-related programme of study that covers the key knowledge, understanding and practical skills required in the construction and built environment sector.

As a department, we apply particular focus through a selection of specialist units which may include:

- Construction Information
- Construction Practice and Management
- Construction Technology
- Individual Project
- Legal and Statutory Responsibilities in Construction
- Principles of Alternative Energy
- Science and Materials
- Surveying, Measuring and Setting Out.

Our students come from a variety of experienced backgrounds, some have been working in the construction industry for a number of years, but do not hold a formal recognised qualification; some are on trainee programmes and their employers have sent them to study with us, and some are just starting out.

Either way, UCEN Manchester offer full support and flexible patterns of delivery to suit your work commitments and lifestyle.

We look forward to you joining us!

Hannah Stansfield
Departmental Team Leader
CONSTRUCTION AND THE BUILT ENVIRONMENT

Whether you have ambitions to become a quantity surveyor or CAD technician, we have the qualifications to help you build a career. From our location in the heart of a developing city, to our industry expertise and advanced training facilities, we will help you find the inspiration you need to harness your creativity and succeed.

2,300 estimated number of new construction jobs by 2025, in the North West*

Course Title: HNC Construction and the Built Environment (Construction)  

Our Construction and the Built Environment programme is validated by: Pearson

UCEN Manchester has been rated Silver by the Teaching Excellence Framework Panel, which assesses the quality of teaching in universities in England.

*Average class size of 20

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
Construction and the Built Environment (Construction)

OVERVIEW
This multi-disciplinary course will give you an opportunity to study a range of Built Environment topics. It is designed to allow you direct progression into employment, as well as providing a progression route to professional qualifications, such as those offered by the Chartered Institute of Architectural Technologists (CIAT), the Chartered Institute of Building (CIOB) and the Royal Institution of Chartered Surveyors (RICS). You will develop your practical skills alongside specialist knowledge and understanding through the course modules.

COURSE STRUCTURE
• Construction Information
• Construction Practice and Management
• Construction Technology
• Individual Project
• Legal and Statutory Responsibilities in Construction
• Building Information Modelling
• Science and Materials
• Surveying, Measuring and Setting Out.

ENTRY REQUIREMENTS
You will need 48 UCAS tariff points, for example from A Levels, a Level 3 Extended Diploma or an Access to HE Diploma in a related subject area. We strongly recommend that all applicants have GCSE English Language and Maths grades A*-C, or Level 9-4. Applicants who do not meet the standard entry criteria but have previous learning towards a university-level qualification, or relevant industry or life experience, will be considered on an individual basis and may be invited to interview.

CAREER OPPORTUNITIES
Upon successful completion of the course, you may choose to progress on to a Level 5 HND in Construction and the Built Environment or BA/BSc Degree in a Construction-related subject. You could also seek employment as a construction manager, architectural technician or technologist, quantity surveyor, estimator, buyer or building surveyor.

FACT FILE
Location
Openshaw Campus
Duration
Two years part-time
Start
September 2020
UCAS Code
Apply through ucemcrtmc.ac.uk
Awarding Partner
Pearson

I am really enjoying the course and the contrasting styles of the different tutors. I’ve gained many new transferable skills, which have helped me land a new role for my current employer.”
Wayne Daly, HNC Construction and The Built Environment
What background do the students for this course come from?

Our students come to us from many different routes. Lots of them have been working in the industry and have learned their trade but won’t have the qualifications to back up their skills. Or they might have stopped their study at Level 2 or 3, had ten years working and have then decided to upskill and gain a qualification to access higher level jobs. Plus, we also find that companies approach us to ensure their employees have the right skills or to upskill.

What can students expect from the course?

The good thing about Construction at UCEN Manchester is that it’s a broad course covering lots of subjects including project management, site management, quantity surveying. It gives a real overview of the many sections of industry and offers people an idea of the different aspects of construction. Whether students decide to stop at HNC Level or progress, we are there to help.

What can they expect from UCEN Manchester?

The UCEN Manchester experience is a well-rounded one. We know our students on a one-to-one basis, we know what they are capable of, and they feel comfortable talking to us. We offer a more personal teaching and learning experience.

Tell us an interesting fact about the teaching team?

We’ve all been adult learners and completed our HNC or degrees as older students, so we know what the issues are. We value our students and understand the effect that study has on their lives.
OUR CAMPUSES

CITYLABS
Our Centre of Excellence for Medical Sciences is based at the Citylabs laboratory complex, in the heart of Manchester’s Knowledge Quarter. We run our Access to Higher Education (HE) Diplomas from the Centre, preparing you for further study in Dentistry, Health, Engineering, Medicine and Pharmacy. We also run Access courses from our city centre sites at St. John’s Centre and Nicholls campus. Campus postcode: M13 9NQ

FIELDEN
Fielden is a welcoming, modern, campus in a leafy part of South Manchester, popular with students and professionals. The campus is equipped with industry-standard technology in areas such as Catering, Digital Media and Film Production. We have invested £9 million in improvements to the campus, including a ‘green roof’ that insulates, soundproofs and improves air quality. Campus postcode: M20 2PQ

NICHOLLS
With an impressive Grade II listed building, Nicholls Campus is home to The Arden School of Theatre. It is situated in Ardwick, one mile south east of the city centre. Close by are Manchester Apollo, a 3,500 capacity live music venue, Sportcity and the Etihad Stadium. Campus postcode: M12 6BA

OPENshaw
Our Openshaw Campus is a modern campus designed to offer supportive learning and a social environment, a short bus ride away from the centre of Manchester. Our Welcomb Street campus, also referred to as the School of Building, is situated next to the Openshaw site and is dedicated to our construction trade qualifications, with facilities that reflect industry workplaces. Campus postcode: M11 2WH

ST JOHN’S
St John’s Centre is a modern campus in a stylish part of Manchester’s city centre. The campus has a professional atmosphere, giving students a taste of a contemporary business environment. Access courses in Business, Humanities and Law are held in the modern business environment at the heart of the city. Campus postcode: M3 3BE

NORTHENDEN
Our Northenden Campus is a large, welcoming, space offering an array of courses. We have invested £2 million in the site to ensure it is the ideal environment to study. We have introduced a wildlife haven within the grounds and there are wildlife corridors connecting the campus to nearby Wythenshawe Park. Some of our facilities, such as the beauty salons, are open to the public. Campus postcode: M23 0DD

SHENA SIMON
Shena Simon Campus is a vibrant site in the heart of Manchester. The campus is renowned for its excellent performing arts and music courses, with industry-standard media facilities and two theatres. Regular student performances at the Waterside Theatre and Sackville Theatre are open to the public. Campus postcode: M1 3HB

TRANSPORT
Manchester has a superb public transport system, which makes getting around town easy. There are also loads of travel passes and special student rates, so you can keep your travel costs as cheap as possible and still go exploring!

For more information please visit: tfgm.com

UCEN Manchester campuses correct at time of print. For the latest information, please visit our website: ucenmcr.tmc.ac.uk

UCEN Manchester campuses correct at time of print. For the latest information, please visit our website: ucenmcr.tmc.ac.uk

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
AT UCEN MANCHESTER, WE INVEST IN YOU

Our aim is to provide you with the skills, knowledge and experience to ensure you find your future and career success.

We know what our students need to be ready for their future roles. Our inspiring environments, challenging courses and employment-focused curriculum are created to help you find the best possible opportunities.

We have cutting edge technical environments and state-of-the-art facilities to deliver our exceptional teaching and learning. You are also supported by outstanding academic expertise and industry experience to impart the most relevant knowledge and skills to all our students.

Studying in the forward-thinking city of Manchester brings many advantages. It is a city with a vision for the future that offers many routes into employment and a chance to grow with your surroundings.

At UCEN Manchester, we offer you opportunities to match the requirements of the city, the region and beyond.

4.2% employment growth predicted in Manchester by 2025* 

Source: Emsi

REASONS TO CHOOSE US

CLOSE INDUSTRY RELATIONSHIPS
ENSURE WE DELIVER THE BEST INDUSTRY KNOWLEDGE IN COURSES SHAPED BY EXPERTS

OUR QUALIFICATIONS AND PROFESSIONAL SKILLS HELP OUR STUDENTS FIND THEIR FUTURE, WITH REWARDING CAREERS

PARTNERSHIPS WITH BUSINESSES, ORGANISATIONS AND INDUSTRIES KEEP US AT THE CUTTING-EDGE OF NEW DEVELOPMENTS AND THE LATEST REQUIREMENTS

SMALL CLASS SIZES CREATE PERSONAL WORKING RELATIONSHIPS BETWEEN TUTORS AND STUDENTS

WORK-FOCUSED CURRICULUMS EXPOSE STUDENTS TO LEADING INDUSTRIES, WORLD CLASS TECHNICAL ENVIRONMENTS AND LIKE-MINDED STUDENTS

ALL OUR DEGREE PROGRAMMES ARE VALIDATED BY ONE OF THREE TOP UNIVERSITY PARTNERS

4.2% employment growth predicted in Manchester by 2025* 

Source: Emsi
ACADEMIC SUPPORT

Our campus libraries stock the books and resources you will need to help you in your studies. We hold titles across all subject areas and also have a large collection of online resources, including professional and academic journals as well as specialist subject materials. Our online resources can be accessed 24 hours a day and our library staff are available during the day to assist you with any enquiries. We also offer introductory workshop sessions to help you find your way around our services.

Skills4Study Campus

Skills4Study Campus is an interactive e-learning resource, offering a range of activities to help you sharpen the skills you need for learning. Modules include getting ready for academic study, research principles and exam skills. You will be provided with a personal account giving you access to the whole package throughout your time with us.

CHILDCARE

Juggling childcare with an education can be a challenging, time-consuming, task – but it does not have to be. At UCEN Manchester, we have an on-site nursery at our Openshaw campus with fully qualified, expert, childcare providers who can help to look after your child or children. Our nursery is open Monday to Friday, 8am-6pm, and is suitable for children from six months old up to the age of five. Your little one(s) will enjoy a safe and friendly environment, where the will learn, play and make new friends throughout the year, giving you the freedom to focus on your studies.

ADVICE AND GUIDANCE

It is our job to make sure you leave UCEN Manchester on the path to a successful career, one that you are passionate about. We are here for you if you need help exploring your career or progression options, if you are unsure about your next steps or long-term goals, or if you just want to talk to someone about your future.

All our advisors are highly qualified, Matrix-accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can offer you Careers Education, Information, Advice and Guidance whenever you need it.

HEALTH AND WELLBEING

Disability and student support

Many people with learning difficulties or disabilities choose to study with us, not only because of the range of courses we offer but the way we deliver them. At UCEN Manchester we offer something different and more personal.

Our team is here to support you from the moment you sign up, your enrolment and throughout your studies. Our specialist Disability Advisors will make sure you have the assistance you need in lectures and exams. They will help you to discuss any required adjustments with your tutors, provide equipment loans and support you in applying for Disabled Students Allowance (DSA) funding.

You can tell us about your disability or learning difficulties on your UCAS application form, or during enrolment. If you want to talk to us in more detail, please contact our Higher Education (HE) Disability Team by email: DSA@ucenmcr.tmc.ac.uk, or call: 07730 619177

YOUR DEDICATED SUPPORT TEAM HERE AT UCEN MANCHESTER

Our role is to ensure that we help you break down any barriers that may impact your study or life, so that you are supported to achieve and invest in your future.

Our team works to support you in a variety of ways and aim to be visible and accessible to all students at all times. We will support your learning and ultimately your future; whether this be through study skills sessions, advice on careers, employability, or your finances. We can even support you to improve your overall experience by getting involved in the student voice initiative.

UCEN Manchester’s mission is to improve the lives of those we work with through education and our support services are here to ensure your investment in your future is supported and encouraged at every stage, from application to graduation.

OUR COMMITMENT TO STUDENTS

Our aim is to ensure that, as soon as you have completed your studies with us, you will have exactly what you need to follow your dream career.

Our staff are award winning, experienced in their field and specialists in the advice sector. They are fully committed to helping each and every one of you, every step of the way, with all the support you may need.

We will help you explore your passions, follow your dreams, take your skills to the next level and prepare yourself for a career you will love. Whatever your background, whatever your age, and whatever your ability, we aim to inspire and excite you to achieve.
We develop our programmes in partnership with businesses and organisations to keep us at the cutting edge of industry developments and ensure that we are meeting the latest requirements.

**INDUSTRY EXPERTS**
The majority of our academic, professional and technical staff are hugely experienced, having worked directly in the industries and professions they teach in. A sizeable number maintain direct links through work, mentoring and accessible networks, to support our students in work placements and in gaining graduate work.

**WORK PLACEMENTS**
Work placements are a key part of our programmes, giving you opportunities to develop your experience and understanding in the workplace and apply your skills directly to your role. You will be well-placed to plan and arrange your placement and take advantage of our industry links.

**PERSONAL CAREERS ADVICE**

**EMPLOYABILITY TEAM**
All our advisors are highly qualified, Matrix accredited professionals, which means they can help you find your perfect career and plan your route to get there. They can help you one-to-one, at one of our workshops, in a drop-in or appointment, or during an event. They provide access to employability information and advice, with specialist advice and networks in the many professional areas we teach in. Their advice is invaluable in enabling you to be attractive to employers, and to give you the confidence to succeed.

**OUR GRADUATE STATISTICS SPEAK FOR THEMSELVES: MORE THAN 95% OF OUR GRADUATES GO ON TO WORK OR FURTHER STUDY WITHIN SIX MONTHS OF LEAVING.**

**SUPPORT**
UCEN Manchester offers a range of support to ensure students are work ready. This builds on the work advisors will be doing in your sessions around careers and employability skills.

To ensure that you have quality support for your long-term career goals we can:
- Look at work options based on skill levels
- Support you to find the right job
- Help you build a CV to suit the labour market
- Prepare you to be ready for formal interviews
- Provide access to computers for job searching
- Offer opportunities to reflect and review career planning
- Support in completing job applications
- Level 6 careers advice
- Volunteering and graduate opportunities
- Personal and professional development plans
- E-guidance appointments and webinars
- Business coaching appointments
- Skills intelligence and labour market information.

* 2017 DLHE data

Course Enquiries: 0161 674 7777 | ucenadmissions@ucenmcr.ac.uk
As a student at UCEN Manchester, you will automatically become a member of the Students’ Union (SU). This gives you the opportunity to be part of an organisation run by students, for students. Each year, our students elect a President and a team of Officers to lead the SU and represent the student body. The SU works in partnership with UCEN Manchester to provide a wide range of activities and opportunities to enhance the experience of students.

**GET INVOLVED!**

**SOCIETIES**
Meet people with similar interests, or get involved in something completely new, by joining one of our Societies. There have been a number created, including the African Caribbean Society; Creative Writing; Creative Networking; Debating; Enterprise; Film; Football; Gaming; Knitting and LGBTQ+ societies. You can always get in touch with the SU to set up your own society if there is something else that interests you! If you have a great idea or want to know more, email us at: SU@ucenmcr.tmc.ac.uk

**REPRESENTATION**
Do you want to shape the direction of the SU? You might want to think about becoming a student representative so you can vote in elections, contact your union with suggestions for improvements to the student experience, or even become an elected SU Officer.

The role of a student rep is to proactively seek and represent the views, questions and experiences of your academic peers to staff. Student reps work in collaboration with UCEN Manchester to improve the student academic experience and each student rep is responsible for representing students in a specified course group.

Student reps share views on a wide variety of issues relating to their course from learning and teaching methods; research; assessment; support provided by personal tutors or supervisors; learning and research; facilities and academic events.

**CAMPAIGNS**
Running a campaign is all about raising awareness on an important issue, or creating positive change. An example of a high-profile campaign led by the SU is the Single Use Plastics Campaign, which resulted in positive changes in the catering department and raised awareness among students. A variety of changes continue to be made.

**NUS**
The SU is an affiliated member of the National Union of Students (NUS). The main job of the NUS is to represent the interests of over seven million students (including you) at a national level, especially to the UK Government. Just as we represent you at UCEN Manchester, the NUS represents you in national conversations on issues which concern and affect students.

The NUS also runs nationwide and regional campaigns on subjects that matter to students, like the cost of studying, changes to education or tackling hate crime. Every year around 1,000 elected students and officers, including representatives from UCEN Manchester, gather for an annual conference to decide the direction and leadership of the NUS for the next year.

Being a member of the NUS also offers practical benefits, like the Totum card - the UK’s biggest and most widely known student discount card. You can support your SU by purchasing your Totum card from £12 per year – not a bad investment for something that will save you money all year!
At UCEN Manchester we offer some of the most competitive tuition fees in the UK. Our tuition fees are reviewed annually. The table below shows our 2019/20 tuition fees. Our 2020/21 tuition fees will be published online. Please visit ucmcr.tmc.ac.uk for the latest information.

### Programmes

<table>
<thead>
<tr>
<th>Programmes</th>
<th>New Students 2019/20 Cost per annum</th>
<th>Continuing Students who commenced 2018/19 Cost per annum</th>
<th>Continuing Students who commenced 2017/18 Cost per annum</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pricing Tier A Range</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BA (Hons) Acting for Live and Recorded Media</td>
<td>£8,900</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Musical Theatre</td>
<td>£8,900</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Dance and Performance</td>
<td>£8,900</td>
<td>£8,900</td>
<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Theatre and Performing Arts</td>
<td>£8,900</td>
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<td>£8,900</td>
</tr>
<tr>
<td>BA (Hons) Film and TV Production</td>
<td>£8,900</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>FdA Film and TV Production</td>
<td>£8,900</td>
<td>£8,900</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Pricing Tier B Range</strong></td>
<td></td>
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<tr>
<td>BA (Hons) Make-up Artistry</td>
<td>£7,500</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>BA (Hons) Special Effects Make Up Artistry</td>
<td>£7,500</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>FdA Make-up Artistry/FdA Special Effects Make-up Artistry</td>
<td>£7,500</td>
<td>£7,500</td>
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<tr>
<td>FdA Contemporary Photographic Practice</td>
<td>£7,500</td>
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<tr>
<td><strong>Pricing Tier C Range</strong></td>
<td></td>
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</tr>
<tr>
<td>All other full-time Foundation Degrees and Honours Degrees</td>
<td>£7,000</td>
<td>£7,000</td>
<td>£7,000</td>
</tr>
<tr>
<td>Higher National Diploma (HND) (Two year course)</td>
<td>£7,000</td>
<td>£7,000</td>
<td>N/A</td>
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<tr>
<td>Higher National Diploma (HND) (One year Top Up from HNC)</td>
<td>£7,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Higher National Certificate (HNC) (One year course)</td>
<td>£7,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>University Preparatory Year Extended Degrees</td>
<td>£3,500</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

### Master's Provision*

<table>
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<th>Master's Provision*</th>
<th>Cost per annum</th>
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<tbody>
<tr>
<td>MA Performance Practice</td>
<td>£7,000</td>
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<tr>
<td>Teacher Education Provision*</td>
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<tr>
<td>Certificate in Education</td>
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<tr>
<td>PGCE Professional Graduate Certificate in Education</td>
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<tr>
<td>PGCE Postgraduate Certificate in Education</td>
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<tr>
<td>PGDipPostgraduate Diploma in Education</td>
<td>N/A</td>
</tr>
<tr>
<td>BA/BA (Hons) Education and Professional Development</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Please note, this prospectus, course and pricing information is provided as a reference guide only and is subject to change by UCEN Manchester at any time. It is important that you check all course details including location, timetable and fees at enrolment as UCEN Manchester operates a no refund policy after the 14 day cancellation period, as outlined in the UCEN Manchester terms and conditions. Students should also refer to the Student Protection Plan which is published on the website.

*Programme owned by Sheffield Hallam University | **Fees set by University of Huddersfield

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### Tuition Fee Loan

Student Finance England (SFE) will provide you with a loan for the full amount of your tuition fees. The fees for our part-time courses will be charged on a pro-rata basis, depending on the number of credits being studied. This money will be paid directly to the institution. To apply to Student Finance England, please visit: gov.uk/apply-for-student-finance

It is recommended that you apply for your loan by the May before you start your course, but SFE will accept applications after this. The tuition fee loan is only available for students who have not already got a degree or UK equivalent qualification. If you already have a degree qualification, please contact us via the details at the bottom of this page.

Further details of the tuition fees we charge, our fees and finance policy, and how to apply, can be found on our website: ucmcr.tmc.ac.uk

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### Maintenance Loan

A maintenance loan is available to help with your living costs while in higher education (e.g. accommodation, books and bills). All eligible students can get some maintenance support. The amount of maintenance loan you can get depends on where you live and study. The maximum loan available is £8,944 (based on living away from home, outside London). This is paid directly into your bank account each term. Maintenance loans have to be paid back, but not until you have finished university and are earning over £25,000 a year.

The maintenance loan is paid directly to you in three instalments throughout the academic year. You will receive instalments in September, January and April.

UCEN Manchester also offer a range of discretionary bursaries and funds to help break down barriers that may prevent you from committing to study and reaching your potential.

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### UCEN Manchester Bursary

The UCEN Manchester Bursary includes consideration for financial support in a variety of ways, from progression, living costs and hardship issues. If you are struggling with day-to-day finance, make an appointment with one of our ‘Future U’ Careers, Employability and Welfare Advisors who will work with you to maximise your income. We are here to guide you and offer support and, together, we can look at ways to improve your situation.

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### AM I ELIGIBLE FOR FUNDING?

Your eligibility for student funding will depend on your nationality, residency, previous study and the type of course you are applying for. Depending on your personal circumstances, you may be able to access extra funding, such as childcare allowance.

Further details of these additional funds can be found on our website: ucmcr.tmc.ac.uk

If you have any questions about fees and finance, please contact our ‘Future U’ Careers, Employability and Welfare team on: 03333 222 444.
HOW TO APPLY

Applying for a course at UCEN Manchester is simple. The process depends on whether the course you are applying for is full or part-time, so we have put together everything you need to know below.

FULL-TIME COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for a full-time Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply via UCAS. You can search for a course on our website ucenmcr.tmc.ac.uk, or through UCAS courses. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You can start your application on UCAS apply – you will need to register and create a user account. This means you can complete your application at your own speed and track your application after you have submitted it.

Remember, you can only submit one UCAS application per cycle, so all the courses you want to apply for have to be on the same application. There are some helpful resources on the UCAS website if you encounter any problems.

If you are applying to UCEN Manchester, you will need our institution code ‘M10’ for when you complete your UCAS application.

COSTS TO APPLY

To apply in 2020/21, the application fee is:
• £18 if you are applying to just one course*;
• or
• £24 for multiple courses (and for late applications sent after 30 June).

The costs for the 2020/21 academic year may differ, so please visit the UCAS website: www.ucas.com for full details.

YOUR UCAS BUZZWORD

If you are currently at school or college, you will need a buzzword from your tutor or careers advisor. This is like a password unique to your school or college that allows you to register your application with UCAS. Your school or college will then add a reference and submit your application.

Your tutor or careers advisor can explain how you apply to UCAS and whether there are any internal deadlines you need to stick to.

DEADLINES FOR APPLYING

Please check the UCAS website: www.ucas.com for key application deadlines.

MATURE STUDENTS, OR THOSE NOT CURRENTLY AT SCHOOL OR COLLEGE

UCEN Manchester encourages all applications, including those from people who are returning to education after a time away.

You will still need to apply via UCAS as an independent applicant and write a personal statement, which needs to be between 1,000 and 4,000 characters. This is your opportunity to tell us about any additional skills or experience you may have, as well as why you want to study your chosen course. You can include examples of voluntary or work experience, as well as career aspirations and personal qualities that will help you study.

You will also need to provide details of a referee who can confirm your suitability to study at higher education level.

PART-TIME COURSES STARTING IN SEPTEMBER 2020 AND JANUARY 2021

If you are applying for an Honours Degree, Foundation Degree (including those with a preparatory year), Higher National Certificate or Diploma, you will need to apply directly to UCEN Manchester. You can search for a course on our website: ucenmcr.tmc.ac.uk. Please note that not all of our courses have both a September and January start date. Please check the website for further details.

You will need to register on our website and fill in the application form. Once we have received your application, we will contact you to make an offer, or invite you to interview.

COSTS TO APPLY

Applying for a part-time course is free.

You can find further information about applying for courses and accepting any offers you receive on our website: ucenmcr.tmc.ac.uk. If you have any questions, our Admissions team will be able to help you on: 0161 674 7777.

DEADLINES FOR APPLYING

Please check our website: ucenmcr.tmc.ac.uk for application deadlines for 2020/2021 entry.

PLEASE CONTACT US FOR FURTHER DETAILS ON: 0161 674 7777

*If you opt for a single choice, you won’t be able to enter UCAS EXTRA or UCAS Clearing, or make further choices, but you can always pay the extra £6 if you want to access these UCAS services.
UCEN Manchester is committed to equality of opportunity, non-discriminatory practices and supporting individual learners.

This information is also available in a range of formats, such as large print, on request.