

Equality, Diversity and Inclusivity (Students) Policy

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Contents

| | |
|---|----------|
| 1. Scope and Purpose..... | 3 |
| 2. Introduction to EDI and Our Core Values..... | 3 |
| 3. Our Vision..... | 3 |
| 4. Scope | 3 |
| 5. Principles..... | 4 |
| Equality..... | 7 |
| Diversity..... | 7 |
| Inclusivity | 7 |
| 6. Linked Policies, Practices and Procedures | 7 |
| 7. Location and Access to this Policy..... | 7 |
| 8. Equality Impact Assessment (EIA) | 8 |

1. Scope and Purpose

The Manchester College and UCEN Manchester are committed to creating and maintaining an inclusive working and learning environment that respects and celebrates difference. We aim to provide a community where everyone feels able to participate in College and University life and achieve their full potential. The Manchester College and UCEN Manchester are dedicated to eliminating discrimination and advancing equality on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief (including no belief), sex and sexual orientation and to fostering good relations between different groups.

2. Introduction to EDI and Our Core Values

Promoting, celebrating and valuing diversity and ensuring equality are at the heart of the College's and UCEN Manchester's core values, and benefit all aspects of their communities. These encompass the British values of mutual respect for and tolerance of those with different faiths and beliefs and for those without faith, the rule of law, individual liberty and democracy.

3. Our Vision

At The Manchester College and UCEN Manchester our vision is to deliver world class technical and professional further and higher levels skills to meet the priorities of the Great Manchester City region. Our first Strategic Aim is 'to create an inclusive culture, to benefit the residents of both Manchester and Greater Manchester'.

We will continue to provide a fully inclusive and integrated support for all. Our inclusive culture celebrates, supports and values diversity through the delivery of locally relevant, career-focused through technical education and skills, providing choice and opportunity for all.

We will continue to contribute to the Greater Manchester economy through increased participation – preparing students for the careers of the future in the context of reviewing our curriculum and embracing the need to address the skills gaps through improved technical education and skills opportunities.

We will measure our impact through the percentage of students who achieve, secure employment relevant to their programme of study and progression into and beyond higher education.

4. Scope

This policy applies to all members of The Manchester College and UCEN Manchester community including stakeholders, staff, students and visitors. The policy applies to all sites and premises belonging to The Manchester College and UCEN Manchester or used by to carry out its functions. This policy will also sit alongside the LTE Equality and Diversity Policy for Colleagues

5. Principles

This policy builds upon the foundation of equality legislation and anti-discrimination guidance and strives, not only to comply with legal requirements, but to use these to ensure that The Manchester College and UCEN Manchester endeavors to exemplify best practice. The policy is governed by the Equality Act 2010, which make it unlawful to discriminate against someone because of one or more of the following protected characteristics.

- Age
- Disability
- Gender Re-assignment
- Marriage and Civil Partnership
- Pregnancy and Maternity
- Race
- Religion and Belief
- Sex
- Sexual Orientation

In the implementation of this policy The Manchester College and UCEN Manchester will aim to:

- Expect all members of its communities to treat each other with dignity and respect. We support freedom of speech including following the OfS Freedom of Speech Regulations and the right of individuals and groups to hold their own beliefs and values but will not tolerate these being manifested in a way that intimidates, humiliates or creates a hostile or degrading learning or working environment.
- Create an inclusive learning and working environment that supports good relations between people and challenges prejudice, intolerance and discrimination in all its forms.
- Ensure that all of our learners, staff and visitors, are treated fairly and are not discriminated against on any grounds, including those protected by the Equality Act 2010.
- Support our commitment to inclusivity, and to meet our legal duties. We will publish an equality annual report each year and revisit our equality objectives every year. The equality objectives and equality and diversity actions will be monitored by the Equality, Diversity and Inclusion strategic group on a termly basis.
- Communicate its commitment to promoting equality, diversity and inclusion in staff and learner recruitment material, handbooks, policies, social media and in other communications.
- Ensure that publicity material positively promotes the diversity of our communities.
- Develop a co-ordinated approach to raising awareness of diversity and citizenship through internal promotion in lessons and enrichment. We will produce a Citizenship Calendar each year that celebrates diversity and religious festivals, enhancing the student experience.
- Introduce positive action initiatives where patterns of under-representation and differences in outcomes for staff and learners are identified.

- Proactively encourage potential and current students and staff to confidentially disclose any disabilities or other needs relating to 'protected characteristics' that they may have. We will promote a culture of inclusivity, in which individuals feel confident and safe to make a disclosure. We will provide reasonable adjustments in response to individual need and will not disadvantage any student on the basis of such needs.
- Gather and store any data relevant to any of the protected characteristics appropriately and in line with GDPR guidelines.
- Ensure that there are effective and sensitive support and complaints mechanisms in place, should anyone feel that they have either witnessed or experienced discrimination.

Students will be expected to adhere to The Deal, which is promoted during induction and throughout the academic year:

- Uphold the core values of the College and UCEN Manchester at all times.
- Students will commit to displaying the behavioural competencies as outlined in The Deal.
- Not engage in or accept any bullying or harassment.
- Respect, recognise and acknowledge varying needs of all members of our communities.
- Be prepared to challenge and report inappropriate behaviour.
- Act with due consideration and respect towards all members of the college community at all.
- Treat all staff, fellow students and visitors with courtesy and respect at all times, and without discrimination.



Students can expect:

- Inclusive learning practices, which acknowledge differences in students' learning styles and abilities.
- Learning and support materials free from bias, which celebrate diversity and challenge stereotyping.
- All instances of bullying, harassment or discrimination to be taken seriously and fully investigated, with appropriate action taken.
- To be treated with respect and courtesy at all times.
- A learning and support environment where differences are not only respected but are celebrated.
- Equality of opportunity to participate in College organised events, where appropriate.
- Reasonable adjustments and support in helping you meet your learning aims.

Staff will be expected to:

- Adhere to the behaviours promoted in the ARC guidelines.
- Uphold our core values and high standards of behaviour at all times.
- Challenge and report all instances of bullying, harassment and discrimination in the College and UCEN Manchester community.
- Lead by example in demonstrating understanding of, and respect for differences in diversity groups.
- Be courteous, respectful and treat all members of the College and UCEN Manchester and wider LTE Group community without discrimination.
- Contribute to the development of a learning and support environment free from discrimination, victimisation and harassment.

Role of Equality, Diversity and Inclusion Strategy Group:

The EDI Strategy Group advise on legal compliance and best practice in all matters relating to equality, diversity and inclusion.

- To devise and recommend policies, procedures and action plans to ensure that all legislative requirements are met and best practice adopted.
- To collect and review data relevant to equality and diversity matters relating to students on a regular basis and recommend changes to policies and procedures as appropriate.
- To advise on the provision of appropriate training and awareness-raising in relation to all equality, diversity and inclusivity matters.

Equality refers to the elimination of unlawful and unfair direct and indirect discrimination of particular groups and promoting equal access, treatment and outcomes that take into account specific needs of individuals.

Diversity encompasses visible and non-visible individual differences that includes, but is not limited to, differences protected by anti-discrimination legislation. Appreciating diversity is about valuing differences and recognising that everyone through their unique mixture of skills and experience has their own valuable contribution to make.

Inclusivity is the practice of including all people regardless of their protected characteristics or individual differences.

6. Linked Policies, Practices and Procedures

- Access and Participation Plan
- Disciplinary Policy
- Positive Behaviour Policy
- Visual ID Policy
- The Deal
- The Dress Code Policy
- Compliments, Concerns and Complaints Policy
- Health and Safety Policy
- External Speaker, Organisation, Event and Literature Procedure
- The Sanctuary Policy
- Support for Continuing Studies Policy
- At Risk Policy
- Safeguarding and Child Protection Policy

7. Location and Access to this Policy

- Staff Hub
- Student Pro-portal
- The Manchester College website UCEN Manchester website

Please email equalitydiversity@tmc.ac.uk for comments and concerns.

8. Equality Impact Assessment (EIA)

| Are there concerns that this policy could have an adverse impact on any of these protected is action required? | | If Yes, is action required? |
|--|-------------|-----------------------------|
| Age | No | |
| Disability | No | |
| Gender reassignment | No | |
| Marriage or civil partnership | No | |
| Pregnancy and maternity | No | |
| Race | No | |
| Religion | No | |
| Sex | No | |
| Sexual orientation | No | |
| EIA Summary | | |
| Person responsible for EIA | Marie Stock | |
| EIA Outcome & statement | | |
| This policy outlines our commitment to creating and maintaining an inclusive working and learning environment that respects and celebrates difference. All above have been taken into consideration when writing the policy to ensure all protected characteristics are not disadvantaged. | | |